**Taxation, Revenue, and Utilization**

**of Expenditures (TRUE) Commission**

**Niki Brunson – Chair**

**Audit Committee Meeting Minutes - amended**

**March 1, 2018**

**3:00 p.m.**

**City Council Conference Room B**

**Suite 425, City Hall**

**Attendance:** Commissioners Niki Brunson, John Roberts

**Also**: Tommy Carter – Council Auditor’s Office, Jeff Clements – City Council Research

See attached sign-in sheet for additional attendees.

The meeting was called to order at 3:08 p.m.

Tommy Carter of the Council Auditor’s Office reported on 2 audits/reports issued since the last committee meeting.

**#751A: Fire and Rescue Department - Ambulance Billing and Inventory Audit Follow-up Report -** **Tommy Carter** reported that 11 of the original 16 identified items have been cleared, leaving 5 issues still pending: excessive time delay of billing for some ambulance trips provided; lack of written policies and procedures for inventory control for the tactical support facility, and no evidence that the personnel at the logistical support facility had read and understood the policies and procedures that did exist there; excessive badge access by persons who had left JFRD service; lack of routine and surprise inventory checks at the tactical support facility and logistical support facility. The Fire and Rescue Department has agreed with the recommendations, which will be followed up in a future report.

**#806: Quarterly Budget Summary for the Three Months Ended December 31, 2017** –

The City is projecting a $6.4M favorable expenditure variance and a $176,526 favorable revenue variance as of the end of the first quarter. The major source of favorable expenditure variances comes from the Sheriff’s Office ($5.6 million) and Fire and Rescue Department ($1.6 million) underspending their budgets in the first quarter. On the revenue side, a favorable variance of $1.5 million in property taxes is offset by a $2.7 million unfavorable variance in state shared sales revenue, largely sales tax. Mr. Carter cautioned that the figures for the first quarter can change substantially as the year progresses. The City has accumulated $45.1 million for Hurricane Matthew damages (75% FEMA reimbursable, 12.5% state reimbursable) and $86.4 million in Hurricane Irma damages.

Commissioner Roberts shared an article from the Bloomberg web site that lists Jacksonville as one of the cities with the largest debt burdens in relation to expenditures of any large city (31.4% of expenditures going to fixed costs including debt service).

The minutes of the December 7, 2017, January 4 and February 1, 2018 were approved as previously distributed.

There being no further business, the meeting was adjourned at 3:35 pm.

Jeff Clements, City Council Research Division

Posted 3.2.18 11:00 a.m.